

DC/MD AER BOARD MEETING

November 30, 2021

5:00-6:30 PM

Objectives: Elections, conference updates

1. Welcome and roll call (5 minutes) - Josh
In Attendance:
Katie Kernan
Al Kaufman
Krista Hermann
Matthew Spencer
Deb Nikkila
Rebecca Hommer
2. Determination of roles for the meeting (1 minute):
 - a. Leader: Josh
 - b. Recorder: Katie Kernan
 - c. Timekeeper:
3. Review of meeting objectives and additions to agenda (2 minutes) - Josh
4. Treasurer Report (5 minutes) - Al
 - a. We have \$18,725.79
5. Conference Planning (25 minutes) - Josh-
 - a. Postponed to March 11, 2022
 - b. Emailed presenters, but have not heard from any
 - c. Awards Committee - Al
 - i. Al sent out another call for award nominations.
 - ii. Nominations can be entered up to the end of the 2021 year.
 - iii. Al posted the call for awards on facebook.
 - d. Additional comments from the Board:
 - i. Completely virtual vs. hybrid conference
 - ii. Sending out a survey to get an idea of who would attend in person. Sent out after winter break to give time for things to calm down and see where things are in terms of the pandemic.
 - iii. If virtual, the date can be changed to a weekend day so no one has to take off work.
6. Website/Membership update - Al
Check out a draft of our website at <https://dcmaer.ldw.me/> Discussion of designating someone to keep updates to the website. Also, we need someone to keep up with the social media page. We need to try the website with a screen reader.
 - The website is almost done- minor edits.
 - Keep the website as is and launch it at the conference or launch it after the conference?
 - The developer can train anyone who may want to take over.

- Membership/website committee to meet in the future and then set up a time to meet with Jeffrey in order to learn how to run the website.
- 7. Election of Officers (25 minutes)
 - a. Nominations committee update - Becky
 - b. Notes from last meeting:
 - i. ELECTIONS- AL WILL RUN FOR PRESIDENT! MATT WILL RUN FOR TREASURER! The President Elect will fill in for the President. We will have a special election to fill the positions of president and president-elect. We need to call a special elections or the board can appoint someone. The board can elect a president elect now. In March we will vote on a president elect and the current president elect will become president.
 - ii. Rebecca will reach out to Karen Frank about chairing the nominations committee. Rebecca has stated she will chair the nominations committee. We get nominations and make a Google form. Jim Deremick will have a list of former board members.
 - iii. Rebecca brough up looking for a student to participate in the board. We look at the bylaws. Look at it as an appointed position. A change in the bylaws needs a member vote.
 1. Al would rather be the president now, and then become the past president in March.
 2. Matt would be appointed treasurer now and serve until March.
 3. **And they have been voted in! Congratulations President Kaufman and treasurer Spencer!!!!**
 4. Becky will work on a list for the March elections. Josh is more than happy to help in any way he can.
 - iv. Terms:

1. President	Vacant	
2. Past President	Josh Irzyk	Spring 2020
3. President Elect	Vacant	
4. Secretary	Katie Kernan	Spring 2021
5. Treasurer	Al Kaufman	Spring 2020
6. Board member	Gina Fugate	Spring 2021
7. Board member	Krista Harris-Hermann	Spring 2021
8. Board member	Rebecca Hommer	Spring 2021
9. Board member	Matthew Spencer	Spring 2022
10. Board member	Deb Nikkila	Spring 2022
- 8. Action Items/Follow-up (3 minutes) - Josh
 - Membership/website committee to meet in the future and then set up a time to meet with Jeffrey in order to learn how to run the website.
 - Sending out a survey to get an idea of who would attend in person. Send out by the 20th of December.
 - a. Next meeting: January 4, 2021 at 5:00 (Al will send out the link)
- 9. Meeting adjourned: 5:53 pm