DC/MD AER BOARD MEETING
January 4, 2022
5:00-6:30 PM

Objectives: conference updates, elections, website

1. Welcome and roll call (5 minutes) - Al
   In Attendance: Al, Josh, Becky, Matt, Krista

2. Determination of roles for the meeting (1 minute):
   a. Facilitator: Al
   b. Recorder: Josh
   c. Timekeeper:

3. Review of meeting objectives and additions to agenda (2 minutes) - Al

4. Treasurer Report (1 minute) - Al
   a. We have $18,815.59
   b. Still need to get together with Matt to transfer stuff over. Al will probably do taxes this year with Matt.

5. Conference Planning (30 minutes) - Josh
   a. In person or virtual?
      i. Change to virtual
      ii. Move to a Saturday, March 12
   b. Can presenters do virtual?
      i. Josh and Al will check with presenters
   c. How do we do virtual?
      i. Zoom with break out rooms
   d. If we cancel, we can reschedule at Maritime up to 365 days later. That would make next year’s conference also a one day.
      i. Need to have conference prior to March 23, 2023
      ii. March 9 or 10 2023
   e. If we go virtual, do we want to change date to a weekend?
   f. How are people signing up?
      i. Google form
      ii. Payment through the website using Paypal or Stripe
   g. Awards Committee - Al
      i. Deadline for nominations has closed
      ii. Four education submissions, two for overall excellence, and one each for rehab and friend
      iii. Sub-committee will meet to discuss on Thursday and pick winners
      iv. Will put the order into A&A
   h. Additional comments from the Board:

5. Website/Membership update (10 minutes) - Al
Our new website is live [www.dcmdaer.org](http://www.dcmdaer.org). Still need some tweaking done. Do people want individual emails from dcmdaer, or should we just go with info@dcmdaer? Need Gina's bio. Need people to help maintain it. Board or non-board member.

6. Election of Officers (10 minutes)
   a. Nominations committee update - Becky
   b. i. Terms:
      1. President Al Kaufman Spring 2022
      2. Past President Josh Irzyk Spring 2020
      3. President Elect Vacant
      4. Secretary Katie Kernan Spring 2021
      5. Treasurer Matt Spencer Spring 2022
      6. Board member Gina Fugate Spring 2021
      7. Board member Krista Harris-Hermann Spring 2021
      8. Board member Rebecca Hommer Spring 2021
      9. Board member Matthew Spencer Spring 2022
     10. Board member Deb Nikkila Spring 2022

7. Action Items/Follow-up (3 minutes) - Al
   a. Next meeting: February 8 at 5 PM
   b. Meeting adjourned: pm