

DC/MD AER BOARD MEETING

February 8, 2022

5:00-6:30 PM

Objectives: conference updates, elections, website

1. Welcome and roll call (5 minutes) - AI

In Attendance: AI, Karen, Matt, Josh, Abby, Becky, Ericka, Debra, Sarah, Krista

2. Determination of roles for the meeting (1 minute):

- a. Facilitator: AI
- b. Recorder: Abby
- c. Timekeeper: Not needed

3. Review of meeting objectives and additions to agenda (2 minutes) - AI

- a. Conference coming up next month, awards, new website, new officers

4. Treasurer Report (1 minute) - AI / Matt

- a. We have \$18,116.31
- b. Still need to get together with Matt to transfer stuff over. AI did taxes this year.
- c. We wrote a check to ACVREP to become a RPPL provider

5. Conference Planning (30 minutes) - Josh

- a. 7 presenters, open meeting at the end, awards,
- b. Saturday, March 12, 2022. Virtual. Free for in-state members. , \$10 out of state AER members, \$25 non-members
- a. Registration - online form through website
- b. Payments - Stripe, through website
- c. How is the whole thing going to work?
 - i. Josh will set up zoom links, one zoom link, breakout rooms, make sure speakers have codes, will need survey sheets to presenters, maybe a poll within zoom? Have someone present to monitor the chat.
- d. We are set for Maritime next year on March 10, 2023
- e. Saturdays may be an issue going forward

- f. Awards Committee - AI

All winners have been notified. Haven't nailed down all the presenters yet.

Awards have been purchased. Jackie Otwell has them right now - have to

determine how they will get to the winners?

Need to make sure all winners and presenters have the zoom link.

- g. Additional comments from the Board:

5. Website/Membership update (5 minutes) - AI

Our new website is live www.dcmdaer.org

AI, Josh and Krista went to workshop to update website when needed. Geoffrey is always available to assist.

Student member idea on our board to represent students - student interest and student perspective. Could it be presented at the conference, and be voted on? Appointed student member. AI will write something up to have a student member on the board when available.

6. Election of Officers (5 minutes)

a. Nominations committee update - Becky/AI

b. Elections closed Feb 4. New officers will take effect day of conference, March 12

c. New officers will be:

1. President Al Kaufman Spring 2022
2. Past President Vacant unless Josh wants it again
3. President Elect Karen Frank Spring 2022
4. Secretary Abby Gifford Spring 2022
5. Treasurer Matt Spencer Spring 2022
6. Board member Krista Harris-Hermann Spring 2021
7. Board member Rebecca Hommer Spring 2021
8. Board member Sarah Wilkins Spring 2022
9. Board member Ericka Tinsley Spring 2022
10. Board member Diane Ducharme Spring 2022

d. AI is getting photos and bios from newbies to put on website

7. Action Items/Follow-up (3 minutes) - AI

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a. Next meeting: March 12th

b. Meeting adjourned: 5:45 pm